

SENIOR OVERSIGHT COMMITTEE

MINUTES OF MEETING HELD October 9, 2025

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The Senior Oversight Committee met in regular session on October 9, 2025, at the Senior Center. The meeting was called to order by Mr. Cross at 4:30 p.m.

MEMBERS PRESENT:

The following members were present: Freda Emrick and Mark Cross-Township Trustee.

MEMBERS ABSENT:

Bonnie Koogle-Council Member

ALSO PRESENT:

Chenoa Erisman-Executive Director, Steve Faber and Cheryl Patterson-Bus drivers, Jim Pelfrey and Pat Moran-Senior Center Members.

APPROVAL OF MINUTES:

A. July 10, 2025

Mrs. Emrick moved to approve the minutes. Mr. Cross seconded.

VOICE VOTE ON MOTION. ALL IN FAVOR. MOTION CARRIED.

VISITOR'S COMMENTS:

None.

DIRECTOR'S REPORT:

- 1: Our bus trips are going great and participation has increased. Some of our 3rd qtr. outings were: Lunch at Cheddar's & shopping at Marshall's and Costco, Lunch at Chuy's and shopping at Austin Landing, Lunch at Agave & Rye, ice cream at Graeter's and shopping at Homebuys, lunch at Mission BBQ, Graeter's, and shopping at South Towne Ctr, Waynesville trip, and Young's Dairy trip where 10 of us played putt-putt and it was an absolute blast!
2. We're near the end of the year, but we have received 12 new memberships. Right now, we have 255 members and have collected \$2,585.00 in membership fees.
3. During the 3rd qtr., we had 5 rentals: 3 personal and 2 Community Groups. The Twisted Bike Tour used the center for their registration and volunteer pizza party. The Pretzel Festival Queen's Court used the center for their interviews and Queen's Luncheon.
4. Rental Cleaning Issues: We have been having a problem lately with renters not cleaning the building or doing only a partial cleaning of the building and we have to spend 2+ hours cleaning it. I've been telling them the requirements and I've started highlighting the cleaning section on their rules and regulations sheet I give them. The building has to be left clean including sweeping and mopping, orderly, trash taken out, and nothing damaged in order to get the \$100 deposit back. I spend 3+ hours cleaning the building before a rental so it's nice and clean for the renters and they need to do their part. We run into a problem when we rent to local businesses and community groups because we have never made them put down a deposit. With how bad it has gotten lately, I believe we need to also make them put down the \$100 deposit, because they have no skin in the game. I have been thinking about hiring a cleaner 1 day/wk to clean on Sunday evening or Monday morning and that would help take some pressure off for just in case. Discussion was made on the problem of finding a good cleaner.
5. We have ordered a new True refrigerator/freezer combo. The freezer in our current unit has completely died. The new one should be delivered next week.

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6. We will also be getting our new convection oven next week thanks to a generous donor! Our city electrician will be installing the required electricity soon.
7. The generator project has been moving slowly. The generator was on backorder. I'm not sure when Garber Electric will be able to start the project.
8. With the holdup of the generator project, we have decided to push our back remodel project and gazebo area remodel to spring/summer.
9. We've been having ongoing internet connection issues that also affect our phones. One of our city IT techs was here this week trying to figure out what's going on. We had a host site SSID no longer working and our Firewall was fried. New ones have to be installed next week. It is also believed that there is a problem on the Spectrum end that needs resolved. Our network speed is only 30 Mbps coming into the building and on the low-end it should at least be a speed of 400. I'm paying way too much on the city business plan for what we're getting. I'm trying to get it all resolved.
10. Last meeting, we had a discussion on what to do if a member was wreaking havoc on employees and other members. The Committee wanted employees to stay out of it and leave it to the city attorney to handle. Sadly, the situation escalated and the member had to be served No Trespassing papers.
11. I would like to give a heartfelt thank you to Freda Emrick. So many donations came into the center on behalf of our beloved Gerald Emrick and we received \$1,535.00.
12. On a happy milestone, on August 3rd of this year, I reached my 10 years of service to the senior center! It has been a joy of my life and I'm so thankful for the opportunity to serve our seniors and community!

OVERSIGHT COMMITTEE MEMBER REPORTS:

None.

BUSINESS:

Mrs. Emrick asked about the new gazebo project, which is put on hold due to the generator project being held up. A discussion on a new open gazebo is what we all would like to replace the old one with room for a picnic area. Approval has already been given by the Committee.

ADJOURNMENT:

There being no further business, Mrs. Emrick motioned to adjourn the meeting. The meeting adjourned at 5:10 p.m.

Respectfully Submitted,

Chenoa Erisman- Senior Center Director